



**Request for Accommodation or Modifications for Alternative Access Form
Title II of the Americans with Disabilities Act**

Instructions:

- If you are visiting one of the PPRBD locations and require an accommodation under the Americans with Disabilities Act (ADA), please complete this form prior to your visit.
- This material can be made available upon request in an alternative format as required by the Americans with Disabilities Act of 1990.
- To complete this form online, go to [Request for Accommodation or Modifications for Alternative Access form.](#)
- To file a grievance related to problems accessing the website, please download and complete the [Accessibility Complaint form.](#)
- For further assistance, you may direct your request to the ADA Title II and Section 504 Coordinator listed below.

Contact Information:

Name of Requestor (required):

Person Preparing Request (if different from Requestor):

Relationship of Preparer to Requestor (if applicable):

Address of Requestor (required):

City:

State:

Zip code:

Phone Number of Requestor (required):

Email:

(continue with form on next page)

Nature of Request:

Please provide a complete description of the specific request, including any incident, barrier, or perceived denial of benefit of any service, program, or activity (required, attach additional pages if needed):

Please state how you would like the Department to accommodate your request:

Signature:

Date:

Please return this form in a hard copy or email it to:

Tim Hagan
ADA Title II and Section 504 Coordinator
Pikes Peak Regional Building Department
2880 International Circle, Suite 100
Colorado Springs, CO 80910
accessibility@pprbd.org
719-327-2880