

Pikes Peak **REGIONAL** Building Department

Fire Alarm & Suppression Installer/Inspector/Technician License/Certification Application

Contractors must be licensed by Pikes Peak Regional Building Department (“PPRBD”) prior to consulting for, contracting for, or performing work that requires a permit. Review the type of work to be performed with the contractor descriptions listed below. (Pikes Peak Regional Building Department Code, as amended, Sections RBC207; RBC208)

If necessary, discuss your licensing/certification needs with Colorado Springs Fire Department, Construction Services at (719) 385-5982 + Option 2. PPRBD processes applications, registrations, and certifications on behalf of Colorado Springs Fire Department.

Fire Alarm Installer (FAI)

The Fire Alarm On-site Installer (FAI) is a skilled worker employed by the permit-holding Fire Alarm Contractor and is qualified to ensure practical installation of the fire alarm system according to the standards set by the Fire Authority. (RBC208.6)

Fire Alarm Inspector (FA-I)

The Fire Alarm Inspector is a skilled worker employed by a Fire Alarm Contractor A or B and is qualified to ensure the proper inspection of the fire alarm system according to the standards set by the Fire Authority. (RBC208.7)

Fire Suppression On-Site Installer (FSI)

The On-site Installer is a skilled worker employed by a Fire Suppression Contractor A (FSC-A) who is qualified to ensure practical installation of water-based fire suppression and standpipe systems according to the standards set by the Fire Authority. (RBC207.10) The On-site Installer certificate allows a person to install, add to, alter, repair, maintain, test and inspect water-based suppression systems and standpipe systems of all types. All work must be performed under the direction of a licensed FSC-A contractor. (RBC207.10.1)

Fire Suppression Inspector (FS-I)

The Suppression Inspector is a skilled worker employed by a FSC-A, who is qualified to ensure proper testing and inspection of water-based fire suppression and standpipe systems in accordance with the standards set by the Fire Authority. (RBC207.14)

Fire Suppression Installer (Limited) (FSI-L)

The On-site Installer Limited is at a minimum a State of Colorado Residential Plumber employed by the permit-holding FSC-M who is qualified to ensure practical installation of the multipurpose fire sprinkler system according to the standards set by the Fire Authority. (RBC207.11) The On-site Installer Limited certificate allows a person to install, add to, alter, repair, maintain, test, and inspect single-family multipurpose automatic fire sprinkler systems. All work must be performed under the direction of a licensed FSC-M contractor. (RBC207.11.1)

Fire Alarm & Suppression Installer/Inspector/Technician License/Certification Application

Fire Hydrant Technician (FHT)

The fire hydrant technician is a skilled worker employed by a licensed FSC-H contractor who is qualified to ensure competent testing, maintenance, and inspection of private fire hydrants according to the standards set by the Fire Authority. (RBC207.12) The Fire Hydrant Technician certificate allows a person to service, test, maintain, repair, and inspect private fire hydrants. All work must be performed under the direction of a licensed FSC-H contractor. (RBC207.12.1)

Fire Service Technician B (FST-B)

The service technician is a skilled worker employed by a licensed FSC-B contractor who is qualified to ensure competent service, repair, testing, maintenance, and inspection of portable fire extinguisher appliances, engineered or pre-engineered special hazard systems including commercial kitchen suppression systems according to the standards set by the Fire Authority. (RBC207.13) The service technician certificate allows a person to service, repair, maintain, test and inspect portable fire extinguisher appliances and/or pre-engineered special hazard systems including commercial kitchen systems. All work must be performed under the direction of a licensed contractor. (RBC207.13.1)

Fire Service Technician C (FST-C)

The service technician is a skilled worker employed by a licensed FSC-C contractor who is qualified to ensure competent service, repair, testing, maintenance, and inspection of portable fire extinguisher appliances, engineered or pre-engineered special hazard systems including commercial kitchen suppression systems according to the standards set by the Fire Authority. (RBC207.13) The service technician certificate allows a person to service, repair, maintain, test and inspect portable fire extinguisher appliances and/or pre-engineered special hazard systems including commercial kitchen systems. All work must be performed under the direction of a licensed contractor. (RBC207.13.1)

Fire Service Technician D (FST-D)

The service technician is a skilled worker employed by a licensed FSC-D contractor who is qualified to ensure competent service, repair, testing, maintenance, and inspection of portable fire extinguisher appliances, engineered or pre-engineered special hazard systems including commercial kitchen suppression systems according to the standards set by the Fire Authority. (RBC207.13) The service technician certificate allows a person to service, repair, maintain, test and inspect portable fire extinguisher appliances and/or pre-engineered special hazard systems including commercial kitchen systems. All work must be performed under the direction of a licensed contractor. (RBC207.13.1)

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The items listed below are required for consideration of your license application:

- Application form - must be filled out completely or the application will not be accepted.
- A non-refundable \$50 application/processing fee is due at the time the application is submitted.
*The fee is payable by cash, check, or credit card.
- Copy of current Driver License or photo ID card issued by a state or federal government.
- Attach all licenses, registrations, and certifications held by the company and the applicant.
- Exam results and/or NICET certificate (see exam information below).
- Resume - documentation of work experience:

FAI	2 years' work experience in fire alarm systems, including installation experience.
FA-I	2 years' work experience in fire alarm systems, including systems inspections.
FSI	2 years' work experience in water-based suppression systems and standpipe systems, including installation experience.
FS-I	2 years' work experience in water-based suppression and standpipe systems, including inspection and testing experience.
FSI-L	2 years' work experience in multipurpose fire sprinkler systems.
FHT	2 years' work experience in fire hydrant maintenance.
FST-B, -C, -D	2 years' work experience in portable fire extinguisher appliances and/or pre-engineered special hazard systems including commercial kitchen systems.

References shall be supplied establishing the experience.

- Employment status letter.
- See attached Privacy Act Statement.

*Please Note:

A name-based judicial record check will be performed by PPRBD. The name-based judicial record review process may affect when your application will be reviewed by the Fire Board of Appeals.

*Electronic License Applications can also be submitted online at www.pprbd.org/Licensing/Application.

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Exam

PPRBD has partnered with a third-party testing and certification company, Compliance Services and Assessments, LLC (CSA), offering professionally proctored assessments at over 230 locations nationwide. The test required for the specific license is noted below. Please contact CSA for instructions on scheduling assessments. Also, please visit www.csaexams.com.

PPRBD License/Certification		Assessment - CSA, as applicable	Description
FAI	Fire Alarm Installer	CSA's FA2 or NICET II in Fire Alarm Systems	Fire alarm
FA-I	Fire Alarm Inspector	CSA's FA2 or NICET II in Inspection and Testing of Fire Alarm Systems	Inspection and testing of fire alarm systems
FSI	Fire Suppression Installer	Any one of the following exams: - CSA's ASCR2, or - STAR, or - State of Colorado Fitters Exam	Automatic fire sprinkler commercial/residential
FS-I	Fire Suppression Inspector	Any one of the following exams: - NICET II in inspection and testing of water-based systems, or - CSA's ASCR2, or - STAR, or - State of Colorado Fitters Exam	Inspection and testing of water-based and standpipe systems
FSI-L	Fire Suppression Installer (Limited)	NICET II in installation of water-based and standpipe systems, or CSA's ASD2 exam	Automatic fire sprinkler residential
FHT	Fire Hydrant Technician	CSA's CTFH2	Confidence testing fire hydrants
FST-B	Service Technician	CSA's FEX and CKH2, or KHFE2	Fire extinguisher commercial kitchen hoods
FST-C	Service Technician	CSA's FEX	Fire extinguishers
FST-D	Service Technician	CSA's FEX	Fire extinguishers

Fire Board of Appeals

All required documents, exam, and application fee must be complete and reviewed by the Fire Authority before the license/certification request is placed on the Fire Board of Appeals' agenda. The deadline to have the complete application and all required documents turned in is two (2) weeks prior to the Fire Board of Appeals meeting, which occurs on the second Friday of each month.

License/Certification Issuance

Within sixty (60) days of the Fire Board of Appeals' decision to grant a license/certification, the examinee must obtain the license/certification. (This license/certification is granted by the Fire Authority and issued by PPRBD.) After sixty (60) days, an unclaimed license/certification is voided and the entire application file is discarded.

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Insurance Requirements

A Certificate of General Liability and Workers' Compensation or Workers' Compensation Rejection of Coverage are required in accordance with the Pikes Peak Regional Building Code, Section RBC201.7.1. (See <https://www.pprbd.org/Licensing/InsuranceRequirements>)

License/Certification Fees

License/certification fees are paid before license/certification issuance. Fees are NOT prorated for a portion of the year. The annual license/certification fee of \$10 is due. The annual license/certification fee is payable by cash, check, or credit card to Pikes Peak Regional Building Department.

License/Certification Expiration & Renewal

The certification shall be valid for a period of three (3) years. At the expiration of the three (3) year period, the applicant shall have ninety (90) calendar days to make application and pass the examination.

NOTE: License/certification renewal requires proof of satisfactorily completing CSA exam, as applicable.

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Licensee/Certificant/Applicant Certifications

Certification	Type	Expires

CERTIFICATION (The following declaration is to be signed by the examinee/licensee/certificant)

PPRBD requires all persons seeking a license/certification to undergo a name-based judicial record check. I hereby authorize PPRBD to perform a name-based judicial record check utilizing information provided in this application. I agree and understand a license/certification may be denied after review in accordance with the Pikes Peak Regional Building Code or statutory requirements, as applicable. If any information provided in this application is untrue, the license/certification granted to me may be automatically revoked in accordance with the Pikes Peak Regional Building Code or statutory requirements thereto, as applicable. (See attached Privacy Act Statement)

Applicant's Printed Name: _____

Applicant's Signature: _____ Date: _____



PRIVACY ACT STATEMENT

Privacy Act Statement

Pursuant to 5 U.S.C. § 552a(e)(3), this Privacy Act Statement serves to inform you of the following concerning the collection of the information on this form.

A. AUTHORITY:

Collection of the information solicited on this form is authorized by Title 24 of the Colorado Revised Statutes (C.R.S.), whether or not codified. In general, see C.R.S. §§ 24-5-101, 24-50-1001 *et al.*, 24-72-301, *et al.*, including, but not limited to 24-72-305.4, 24-60-2702. For licensing, certification, or registration functions for any governmental entity, in addition to other authority conferred by law, specifically refer to C.R.S. § 24-72-305.4. For contemplated employment for certain positions with Pikes Peak Regional Building Department where confidential financial and personally identifiable information, as such is regulated by Titles 6 and 24 of C.R.S., may readily be available to a person, the information solicited by the Department is a requirement/condition to employment.

B. PURPOSE:

The primary purpose for soliciting this information is to determine the eligibility of, and whether there exists a law enforcement or security risk in permitting licensing, certification, or registration, or employment, as applicable.

C. ROUTINE USES:

The information solicited on this form may be made available as a "routine use" to other government agencies to assist the Department in making determinations about the person's eligibility for licensing, certification, or registration, as applicable, for administration purposes. The information may be made available to the State of Colorado (specific to any licensing, certification, or registration regulated by it) in the event an application is not approved, so that a determination can be made for issuance thereof.

D. CONSEQUENCES OF FAILURE TO PROVIDE INFORMATION:

Licensing, certification, or registration by the Department may not be issued, or consideration for/an offer of employment with the Department, as applicable, may be terminated by the Department.